



STUDENT REQUEST TO REVIEW EDUCATION RECORDS

Instructions:

1. Please read the Procedures for Inspection and Review of Education Records before filling out this form.
2. Submit the completed form to the Office of the Registrar at registrar@nevadastate.edu or at 1300 Nevada State Drive, Henderson, NV 89002.

Name: _____ Date of Request: _____
Last First MI

NSHE ID: _____ Phone #: _____

NSU Email: _____ Personal Email: _____

Address: _____

Under the provisions of the 1974 Family Education Rights and Privacy Act (FERPA), I hereby request to **review** the following education record (specify Education Records to be reviewed):

For the following date range:

From: _____ to _____

Purpose of Review: _____

Student Signature: _____ Date: _____

You have the right to request an amendment to your education record if you believe any of the record is inaccurate or misleading.

FOR OFFICE USE ONLY

Received by: _____ Date: _____

Inspection/Review date: _____ Supervised by: _____